



AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **OPENING PRAYER**
4. **ROLL CALL**
5. **INTRODUCTION OF GUEST**
6. **ADDITIONAL ITEMS FOR THE AGENDA** (List additional Items Under Item #13)
7. **APPROVAL OF THE AGENDA**
8. **APPROVAL OF THE MINUTES FROM THE LAST MEETING – (ADDENDUM 1)**
9. **TREASURER’S REPORT**
10. **EXPENSES TO APPROVE**
 - a. Dental Care Transportation
 - b. Ceremonial Checks
 - c. Traffic Control A-Frames
 - d. Radios (x14) (w/batteries and charging)
 - e. Volunteer Lanyards
11. **MEMBERSHIP**
12. **OLD BUSINESS**
 - a. SOP’s **(Addendum 2)**
 - Benefits Protection Team Leader (Legislative Committee)
 - High-5 Committee
 - b. March Madness - Recap
 - c. Bldg. 306 update?
 - d. Dept. Convention
 - e. Bylaw Approval
13. **NEW BUSINESS**
 - a. New Printer Co. (veteran owned) - Temporary fix
 - b. Resolutions - **(Addendum 3)**
 - Resolution for Enhanced Transparency in the Veterans Affairs Pay System
 - Resolution to Support the Veterans Visa and Protection Act of 2023



- c. Line Elections

14. LINE ELECTIONS

15. COMMITTEE REPORTS

- a. High-5 Committee
- b. Grant Committee
- c. Diversity, Equity & Inclusion Committee
- d. Benefits Protection Team Leader

16. GOOD OF THE ORDER

- a. Purple Heart - Gayle
- b. Commissioner Meeting

17. COMMUNICATIONS

18. ANNOUNCEMENTS

- a. May 4th
- b. May 5th
- c. Sgt. At Arms

19. HEALTH REPORT

20. OBITUARIES

- George Taylor
- Willie Sharpe
- Roy Smith
- Andrew Vargas
- Stanley Sklute

21. NEXT SCHEDULED MEETING

Commander:

As a reminder, please follow all of our social media sites, and follow and like the photos, and track the upcoming events. If you use those platforms, please add #Revive5 to your post so that we can track you and share your photos. We have tabling events coming up, so please connect with the Adjutant to volunteer for an upcoming event; and remember to log in your LVAP hours. If you need help with that, please see me after the meeting. The next scheduled meeting will be May 19th, 2024. Please look for the meeting reminders via text and email. If you have not been getting those, go to our website www.dav5.org and register for the next meeting so that you will be on that mailing list.

22. CLOSING PRAYER

23. ADJOURN



DAV Chapter 5
Meeting Agenda
April 21st, 2024 | 12:30

(Addendum 1)

DAV Chapter 5 Meeting Minutes 03/17/2024					
Role Call:					
Officers: Robert Graves, Josue Guerrero, Gayle Ocheltree, Jin Suh, Tim Meier, John Follmer					
Members:					
Guests:					
Member	Proposal	Action	First	Second	Ruling
Gayle Ocheltree	Provides information regarding Spirit Mountain				
	3,000 Donation to Spirit Mountain	Motion To Approve	Gayle Ocheltree	Scott Baty	
Robert Graves	SOP's are due next EBoard				
Robert Graves	QR Code has been updated for March 28				
Robert Graves	Looking for historian who takes minutes and helps to keep the chapter up to date				
	Ray Collins has volunteered to run Historian Position	Historian Found			
Robert Graves	Brings to the board of the involvement with Harvard				
	Expenses To Approve -				
	Gift Basket Maxed at \$250 for Dental Office	Motion to Approve	Narcisso	Josue Guerrero	Approved
	Give Gift of max \$50 a correspondence	Motion To Approve	Josue Guerrero	Narcisso	Approved
	Representing Member is not present to steward relation with Harvard				
Robert Graves	Resolutions Due				
	- To improve CHAMP VA Recognition	Motion to Move	Gayle Ocheltree	Father Tim	
		Motion to Pass	Father Tim	Josue Guerrero	
Robert Graves	New Business				
	Line Elections will take place by April General Membership				
	State Convention Notice				
Executive Board	State is giving DAV5 slots for California				
	- We are sending as many active members to State Department				
	Requested show of hands who may want to go to May 15 - May 18 to DAV State Convention	Scott Baty, Josue Guerrero, Gayle Ocheltree, Michael Helmsdat			
Robert Graves	Breakdown of DAV State Convention				
	Assistants Encouraged -				
Narcisso	Golden Age Games				
Committee Updates	High 5 Zone				
	- Parents Play				
	- Asset Acquisition				
	- Finders Fee to Active Members				
	Grant Committee				
	- Awaiting update from initial committee meeting				
	- Crail Johnson Request has been Denied				
	DEI Committee				
	- Creating SOP for committee				
	- Womens Painting Event - Awaiting call back from facilitator				
Good Of The Order					
Robert Graves	Log in your volunteer hours				



(Addendum 2)

Standard Operating Procedure (SOP) for the Benefits Protection Team Leader (Legislative Committee) of a Disabled American Veterans (DAV) Chapter

Purpose:

This Standard Operating Procedure (SOP) outlines the responsibilities and duties of the Benefits Protection Team Leader (BPTL), also known as the Legislative Chair, for Disabled American Veterans (DAV) Chapter 5 – Los Angeles. The BPTL plays a crucial role in advocating for legislative changes that impact veterans' benefits and ensuring that the chapter remains informed and active in relevant legislative processes.

Scope:

This SOP applies to the BPTL of the DAV Chapter and is intended to guide the conduct and responsibilities associated with their role.

Responsibilities:

1. Legislative Monitoring and Advocacy:

- Regularly use and promote the “Voter’s Voice” and “Commander’s Action Network (CAN)” applications among chapter members to stay updated on the latest legislative developments concerning veterans' benefits in both the Senate and the House of Representatives.
- Analyze and interpret how proposed legislation could impact veterans and report findings during chapter meetings.

2. Resolution Drafting and Submission:

- Draft resolutions for changes in legislation or policies affecting veterans' benefits.
- Ensure resolutions are submitted to the DAV Department convention no later than 31 days prior to the event. Exceptionally, resolutions that could significantly alter veterans' benefits may be submitted up to 24 hours before the convention begins.
- Coordinate with the chapter to discuss and vote on each resolution. Ensure that resolutions are approved by chapter members before submission.
- Obtain signatures from the chapter adjutant and commander on all approved resolutions.

3. Meeting and Communication:

- Conduct monthly meetings to discuss ongoing legislative issues, progress on active resolutions, and strategies for advocacy.
- Prepare and deliver a committee update at each general chapter meeting, highlighting recent activities, upcoming legislative actions, and the status of resolutions.
- Foster an environment of active participation and encourage chapter members to use legislative advocacy tools and applications.

4. Record Keeping and Documentation:

- Maintain accurate records of all legislative activities, resolutions, and outcomes of advocacy efforts.
- Ensure that all documents and communications are archived according to chapter guidelines and are accessible for future reference.

5. Collaboration and Networking:

- Engage with other DAV chapters and veterans' advocacy groups to share information, strategies, and collaborate on issues of common interest.



- Represent the chapter in external meetings and conferences related to veterans' legislation and advocacy.

Procedure:

1. Monthly Monitoring:

- Regularly check updates on "Voter's Voice" and "CAN" for any legislative news relevant to veterans' benefits.
- Prepare a brief report summarizing key legislative developments to be shared at chapter meetings.

2. Resolution Management:

- Initiate the drafting of resolutions well in advance of the deadlines, facilitating ample time for discussion and refinement.
- Circulate draft resolutions among chapter members for feedback and eventual voting during meetings.

3. Meeting Preparation and Delivery:

- Prepare detailed agendas for monthly meetings, focusing on legislative updates, resolution progress, and advocacy planning.
- Compile a monthly committee update to be presented at each general meeting, ensuring it includes all relevant legislative activities and updates.

4. Documentation:

- Document the outcomes of all votes and signed resolutions.
- Keep a record of all member communications and feedback regarding legislative advocacy.

5. Ongoing Education and Engagement:

- Organize periodic workshops or training sessions for chapter members on using the legislative tools effectively.
- Encourage active participation by demonstrating the impact of legislative advocacy on veterans' benefits.

Compliance and Review:

This SOP should be reviewed annually by the chapter's executive committee to ensure relevance and effectiveness in addressing the legislative needs and advocacy efforts of the DAV chapter. Adjustments and updates should be made in accordance with changes in technology, legislation, and chapter operations.

Implementation

All staff and volunteers must be trained on and adhere to these procedures to ensure a safe and engaging environment for all participants.

Adopted by DAV Chapter 5, Los Angeles, at the April 21st, 2024 meeting.

Chapter Commander: _____

Chapter Adjutant: _____



Standard Operating Procedure (SOP) for the High-5 Zone of the Disabled American Veterans (DAV) Chapter 5 – Los Angeles

Purpose:

The purpose of the Hi-5 Zone initiative is to facilitate Youth Safety Zones at veteran centric events, such as Job Fairs and Resource Fairs. This ensures parents can attend and volunteer with the assurance that their children are in a safe environment.

Scope:

This SOP applies to all staff and volunteers involved in the Hi-5 Zone during designated events organized by Chapter 5 - Los Angeles - Disabled American Veterans.

Definitions

Youth Safety Specialist: A contractor vetted through Care.com who is tasked with direct supervision of children within the Hi-5 Zone.

Manager: A senior staff member who oversees the operations within the Hi-5 Zone and manages Youth Safety Specialists and volunteers.

Staffing and Responsibilities

Managers:

- Oversee operations and ensure safety within the zone.
- Manage check-in and check-out processes.
- Coordinate with volunteers for additional needs outside the Hi-5 Zone.
- Conduct routine inspections and communicate with parents as needed.

Youth Safety Specialists:

- Supervise children and engage them in designated activities (Physical Activity, Creativity, Healthy Snacking).
- Perform safety checks in their area to ensure no hazards are present.
- Adjust areas and activities based on the on-site Manager's directives.

Volunteers:

- Assist in the setup and breakdown of the Hi-5 Zone.
- Support Managers with operational needs such as fetching supplies or locating parents.

Pay Structure

- Youth Safety Specialists: Start at \$25.00 per hour, with an increment of \$0.25 per hour for each event worked, up to 20 events.
- Managers: Start at \$30.00 per hour, with an increment of \$0.50 per hour for each subsequent event, capped at \$35.00 per hour.
- Minimum Hours:** All contractors are guaranteed a minimum of 4 hours pay per event.

Equipment and Setup

Equipment List:

- Generators
- Solar panels
- Swamp cooler



- Bluetooth speaker
- Canopies
- Tarps
- Barriers
- Sandbags
- Privacy fences
- Tie-downs
- Stakes
- First aid kit
- _____

Setup Procedure:

- Layout tarps
- Set up canopies
- Arrange barriers
- Secure with sandbags
- Set up essential zones
 - o Admin
 - o Physical Fitness
 - o Creativity
 - o Nutrition & Snacking)
- Complete safety and communication checks.

Special Instructions

Safety and Hygiene:

- No diaper changes or medication administration by Hi-5 Zone staff. Parents must be contacted for these needs.
- Regular checks for potential tripping, choking hazards, and general cleanliness.

Emergency Procedures

- First Aid and Incident Reporting:
- Utilize the first aid kit for minor injuries and record all incidents.
- Immediate communication of serious incidents to event organizers and emergency services if necessary.

Monitoring and Evaluation

Feedback Collection:

- Collect feedback from parents and staff after each event to improve the Hi-5 Zone experience.

Performance Review:

- Regularly review the performance of staff and volunteers, and adjust training and operations as needed.



Document and Record Keeping

Records Management:

- Maintain accurate records of staff hours, incidents, and event details.
- Ensure compliance with all applicable child safety and labor regulations.

Compliance and Review:

This SOP should be reviewed annually by the chapter's executive committee to ensure relevance and effectiveness in addressing the needs and efforts of the DAV chapter. Adjustments and updates should be made in accordance with changes in technology, legislation, community needs, and chapter operations.

Implementation

All staff and volunteers must be trained on and adhere to these procedures to ensure a safe and engaging environment for all participants.

Adopted by DAV Chapter 5, Los Angeles, at the April 21st, 2024 meeting.

Chapter Commander: _____

Chapter Adjutant: _____



(Addendum 3)

Resolution Title:

Resolution for Enhanced Transparency in the Veterans Affairs Pay System

Whereas, the current Veterans Affairs (VA) pay system provides limited information, typically featuring a single line with a total amount and a vague description, such as “Compensation & Pension - Recurring” or “Regular Chapter 31”;

Whereas, this lack of detailed information requires veterans to undertake complex accounting to verify the accuracy of their received benefits, a process that is neither user-friendly nor efficient;

Whereas, the intricacy of the VA pay system is further compounded for veterans who are entitled to additional benefits, such as Special Monthly Compensation, which may be added to or replace standard disability benefits;

Whereas, the absence of a detailed breakdown in the VA pay system stands in stark contrast to the clarity provided by the military’s Leave and Earning Statement (LES), which transparently itemizes pay and allowances;

Therefore, Be It Resolved, that DAV5 of the Disabled American Veterans calls upon the Department of Veterans Affairs to revamp the pay system to mirror the clarity and transparency of the military’s LES, offering a detailed breakdown of all elements comprising a veteran’s total pay;

Be It Further Resolved, that DAV5 insists on the implementation of a user-friendly, itemized statement format that would readily enable veterans to understand and confirm the accuracy of each component of their benefits;

Be It Further Resolved, that this resolution advocates for the introduction of a new pay statement system that specifies the amounts allocated for each benefit, including basic compensation, Special Monthly Compensation, and any additional entitlements;

Be It Further Resolved, that DAV5 encourages the VA to prioritize this enhancement of the pay system as part of its commitment to the welfare and satisfaction of all veterans under its care;

Be It Further Resolved, that a copy of this resolution be delivered to the appropriate officials within the Department of Veterans Affairs and to legislative representatives to expedite the adoption of these necessary changes.

Adopted by DAV Chapter 5, Los Angeles, at the April 21st, 2024 meeting.

Chapter Commander: _____

Chapter Adjutant: _____



Resolution Title:

Resolution to Support the Veterans Visa and Protection Act of 2023

Whereas, the Veterans Visa and Protection Act of 2023 has been introduced to establish a veterans visa program to allow veterans who have been removed from the United States to return as immigrants;

Whereas, many service members who have served in the United States Armed Forces are noncitizens who, after their service, face the risk of removal from the country they have dutifully served;

Whereas, the act of removing veterans who have served honorably, often in times of military hostilities, is contrary to the values of honor and service upon which this nation stands;

Whereas, the Veterans Visa and Protection Act of 2023 outlines fair and just measures to rectify the status of noncitizen veterans, allowing them to be admitted or readmitted to the United States as lawful permanent residents and providing them a path to naturalization through military service;

Whereas, this Act also ensures the protection of noncitizen veterans and service members from removal, except in cases involving convictions for violent crimes, thus acknowledging their service and contributions;

Therefore, Be It Resolved, that Los Angeles- Chapter 5 of the Disabled American Veterans Department of California fully supports the Veterans Visa and Protection Act of 2023 and urges its swift passage in Congress;

Be It Further Resolved, that DAV 5 – Los Angeles calls upon the Secretary of Homeland Security to take immediate and affirmative action to establish the veterans visa program in accordance with the Act;

Be It Further Resolved, that DAV 5 – Los Angeles advocates for all military and veterans benefits to be made available to noncitizen veterans who are readmitted as lawful permanent residents as if they had never been removed from the United States;

Be It Further Resolved, that DAV 5 – Los Angeles encourages the Department of Homeland Security to ensure the humane and respectful treatment of noncitizen service members and veterans in all immigration proceedings;

Be It Further Resolved, that a copy of this resolution be sent to congressional representatives, the Secretary of Homeland Security, and other relevant stakeholders to express the unified support of the Disabled American Veterans for this critical legislation.

Adopted by DAV Chapter 5, Los Angeles, at the April 21st, 2024 meeting.

Chapter Commander: _____

Chapter Adjutant: _____